

**FORWARD PLAN –
1ST AUGUST 2011 TO 30TH NOVEMBER 2011**

This Plan sets out the key decisions which the Executive expect to take over the next four months. The Plan is rolled forward every month and is published by the 15th of each month. It will next be published in mid August and will then contain all key decisions expected to be taken between 1st September 2011 and 31st December 2011. Key decisions are decisions which are likely:

- (a) to result in the Council incurring expenditure or making savings which are significant having regard to the budget for the service concerned, or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

Other Decisions

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Council's Cabinet or Full Council which are not 'key decisions'.

Reports relevant to key decisions, and any listed background documents, may be viewed at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG six days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Head of Central Services,
Civic Offices,
Merrial Street,
Newcastle-under-Lyme,
Staffordshire,
ST5 2AG.

Telephone: 01782 742200

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained therein.

Unless otherwise stated, representations in respect of any proposed decision may be made in writing to the Head of Central Services at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG not later than two working days prior to the meeting at which the decision will be taken.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's website and at the Civic Offices.

The law and the Council's constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

FORWARD PLAN FOR PERIOD 1ST JULY 2011
TO 30TH OCTOBER 2011
(as at 15.7.11)

JULY

TITLE OF REPORT:		
FINANCE AND PERFORMANCE MANAGEMENT MONITORING REPORT		
Portfolio		√ as appropriate
	Customer Service and Transformation	√
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	These joint financial/performance reports provide information about key performance areas and finance revenue/capital budgets	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	Ongoing - quarterly	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	√
Wards affected	All	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Tim Hine, Policy and Performance Manager Dave Roberts, Head of Finance	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: SUSTAINABLE PROCUREMENT STRATEGY AND ACTION PLAN 2011-2013		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	√
Culture and Active Communities		
Brief description of report	The Sustainable Procurement Strategy sets down the basis of developing and implementing Best Value throughout its service to citizens and the business community, aligned with the challenge to deliver ongoing savings in line with the authority's need to respond to the changing financial environment. The proposed revised Strategy reflects best practice, identifies by way of the Action Plan further ongoing improvements and introduces a programme of procurement reviews aimed at delivering savings and supporting the need to address the budget shortfalls identified by the Council.	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
Transformation and Resources		√
Wards affected	All	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Simon Sowerby, Procurement Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: NEWCASTLE TOWN CENTRE PUBLIC REALM SCHEME		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	To report the results of the public consultation on the town centre public realm scheme, consider the design response to representations made and authorise the scheme for implementation.	
Spend required/saving generated (<i>if applicable</i>)	An existing capital budget exists for this scheme	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	N/A as already reporting on consultation	
Proposed consultation	None at this stage	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Elaine Burgess, Regeneration and Markets Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: COLLECTION OF HOUSEHOLD BULKY WASTE		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	√
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	The purpose of this paper is to explain the benefits for contracting our Bulky Reuse and Waste Collection Service to Furniture Mine, via a contract let by Staffordshire Moorlands District Council (SMDC) in 2010.	
Spend required/saving generated (<i>if applicable</i>)	None	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	√
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation		
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Trevor Nicoll, Head of Recycling Strategy and Fleet Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: CEMETERIES MEMORIAL SAFETY PROGRAMME 2011 - 2015		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	Report on outcome of previous phase of memorial inspection and testing programme and seek approval for next phase	
Spend required/saving generated (<i>if applicable</i>)	£38k (from underspend on previous phase so no "new" funding required)	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	As per report	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Roger Tait – Head of Operations	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: NEWCASTLE EQUESTRIAN STRATEGY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	To present an equestrian strategy for the Borough that will guide future plans and investment in equestrian related activities to maximise both the health and economic benefits that the equestrian sector brings to the Borough and neighbouring authorities.	
Spend required/saving generated <i>(if applicable)</i>	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	The strategy has been developed in consultation with the Newcastle Equestrian Forum, which has a cross section of members representing many equestrian disciplines as well as the Borough and County Councils.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robert Foster, Head of Leisure and Cultural Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A <i>(if applicable)</i>	Not exempt	

TITLE OF REPORT: LYME VALLEY (NORTH) CYCLE ROUTE: LINKS TO SCHOOLS BID		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	Proposed Improvements to cycle route along Lyme Brook corridor by Staffordshire County Council	
Spend required/saving generated <i>(if applicable)</i>	No financial implications for the Borough Council	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	Town, Thistleberry, Cross Heath	
Proposed consultation	Staffordshire County Council, Sustrans	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda, the bid document	
Officer contact	Roger Tait, Head of Operations	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A <i>(if applicable)</i>	Not exempt	

TITLE OF REPORT: AFFORDABLE RENT POLICY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	To seek support for an Affordable Rent Policy in line with the proposed new requirement from Government and to enable local Registered Providers (Housing Associations) to bid for Homes and Communities Agency funding in the future.	
Spend required/saving generated (<i>if applicable</i>)	No direct costs anticipated however there will be an impact on affordable housing providers and their tenants.	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
Transformation and Resources		
Wards affected	All	
Proposed consultation	Open consultation advertised on the Council's website. Specific comments invited from Registered Providers.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Joanne Basnett, Head of Housing Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	N/A	

TITLE OF REPORT: STRATEGIC TENANCY STRATEGY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	To seek support for the principles of a Strategic Tenancy Strategy in line with the proposed new legislation. This is due to come into effect as part of the Localism Bill later this year.	
Spend required/saving generated (<i>if applicable</i>)	None anticipated	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
Transformation and Resources		
Wards affected	All	
Proposed consultation	Open consultation advertised on the Council's website.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Joanne Basnett, Head of Housing Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	N/A	

TITLE OF REPORT: COMMUNITY INFRASTRUCTURE LEVY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	√
	Culture and Active Communities	
Brief description of report	<p>The Community Infrastructure Levy (CIL) was enacted in the Planning Act 2008 by the previous Government and brought into operational existence by the CIL Regulations 2010, which came into force on 6th April 2010. The Coalition Government has indicated its intentions to encourage use of the CIL whilst scaling back planning obligations but has signalled key changes in the Localism Bill.</p> <p>The report will set out the implications for the Borough, explain the relationship between the Levy and Section 106 agreements and seek to establish a corporate steering group to coordinate the implementation of CIL, set key priorities and identify obstacles to implementation as early as possible.</p>	
Spend required/saving generated (<i>if applicable</i>)	<p>Expenditure will be required to develop the evidence base, including a viability assessment; however, some set up costs can be recouped once a Levy is introduced. The Levy will generate substantial funding towards strategic and community infrastructure and a percentage from the CIL can be used to fund its administration.</p>	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	<p>The Preliminary Draft Charging Schedule and Final Draft Charging Schedule will be subject to statutory periods of consultation, but good practice suggests targeted consultation on the working draft before these stages are reached.</p>	
Last date for representations	<p>Representations on public agenda items can be made up to one working day before the meeting</p>	
Background documents	As per agenda	
Officer contact	Helen Beech, Planning Policy Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: HIGH SPEED RAIL CONSULTATION		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	<p>The Government is proposing a 'Y' shaped high speed rail network linking London, the West Midlands, Manchester and Leeds, with stations in South Yorkshire and the East Midlands, and links to existing lines to enable through-running services to other cities including Liverpool, Newcastle, Glasgow and Edinburgh.</p> <p>This report will firstly advise Members of the consultation which has now started on its proposed route for the first phase between London and the West Midlands and the Government's strategy for a wider network, and secondly give consideration to any implications for Newcastle and Staffordshire as a whole.</p>	
Spend required/saving generated (<i>if applicable</i>)	None identified so far.	
Decision maker	Cabinet	
Earliest date of decision	July 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
Transformation and Resources		
Wards affected	All	
Proposed consultation	None	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Helen Beech, Planning Policy Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

SEPTEMBER

TITLE OF REPORT: BATESWOOD NATURE RESERVE – ANGLING AND HORSE RIDING REVIEW		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	Review of facilities in Bateswood Nature Reserve for horse riding and angling	
Spend required/saving generated (<i>if applicable</i>)		
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected		
Proposed consultation		
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Rebecca Allen, Landscape Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: ECONOMIC DEVELOPMENT STRATEGY		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	Progress update on development of a new EDS 2012-2015	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	N/A as already reporting on consultation	
Proposed consultation	None at this stage	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Simon Smith, Regeneration and Economic Development Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: FUTURE DELIVERY OPTIONS FOR LEISURE SERVICES		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	To present an options appraisal for the future delivery of all or part of the Council's Leisure and Cultural Services and obtain approval to undertake a soft market test in relation to the favoured options.	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	An Officer/ Member Steering Group which includes trade union representatives has overseen the project and the options appraisal has been externally challenged by a legal company	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robert Foster, Head of Leisure and Cultural Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: STATEMENT OF INTENT – VOLUNTARY AND COMMUNITY SECTOR		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	✓
	Resources and Efficiency	
Brief description of report	To seek support for a statement of intent that outlines Newcastle Borough Council's ongoing commitment to the voluntary and community sector (Department for Communities and Local Government have recently closed a consultation on new Best Value statutory guidance, setting out some reasonable expectations of the way best value authorities should work with voluntary and community groups when facing difficult funding decisions).	
Spend required/saving generated (<i>if applicable</i>)	No additional spend – ongoing commitment to supporting the voluntary and community sector.	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	✓
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Newcastle Partnership Voluntary Sector Forum	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Naomi Chesters Partnership Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: LOCALITY ACTION PARTNERSHIP REVIEW REPORT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	✓
	Resources and Efficiency	
Culture and Active Communities		
Brief description of report	To seek approval for the recommendations proposed in the Newcastle Partnership LAP review report.	
Spend required/saving generated (<i>if applicable</i>)	No additional spend identified at present. Potential future savings where the community and voluntary sector take a more active role in the community/LAP areas.	
Decision maker	Newcastle Partnership/Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	✓
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Newcastle Partnership and LAPs	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Naomi Chesters Partnership Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)		

TITLE OF REPORT: GRANTS REVIEW		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	√
	Resources and Efficiency	√
	Culture and Active Communities	√
Brief description of report	To present preliminary recommendations from the review of grants that the Council provides for voluntary and community organisations.	
Spend required/saving generated (<i>if applicable</i>)	None at this stage	
Decision maker	Cabinet	
Earliest date of decision	September 2011.	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Grants Assessment Panel; internal working group of officers/members; Voluntary Sector Forum; sample of previous grant applicants.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robin Wiles, Community Regeneration Officer.	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: JUBILEE 2 FEES AND CHARGES AND ACTIVITY PROGRAMMES		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	√
Brief description of report	To present the proposed scale of fees and charges and indicative activity programme for the new Jubilee 2 Centre.	
Spend required/saving generated (<i>if applicable</i>)	To achieve the required level of income in the centre business plan (already) approved.	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	√
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Prices have been benchmarked with other local authorities.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Robert Foster, Head of Leisure and Cultural Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not Exempt	

TITLE OF REPORT: VOLUNTEERS STAFFING CCTV CONTROL ROOM – 3 MONTH PILOT PROJECT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	√
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	<p>The report will seek the formal approval of the Council to use volunteers to staff the CCTV control room on a Friday between the hours of 11am and 3pm. The report will also seek approval for the volunteers to be based at, and use the CCTV control room at Knutton Lane, Newcastle.</p>	
Spend required/saving generated (<i>if applicable</i>)	<p>There will be a spend required to heat and light the CCTV control room (as it is likely to be empty) whilst occupied by volunteer staff.</p> <p>There will be no initial saving generated during the 3 month pilot project but if the project is successful during that period and is further extended there may be a future business case for volunteers to replace some of the daytime hours worked by paid CCTV operatives.</p>	
Decision maker	Cabinet	
Earliest date of decision	7 th September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	√
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	Town	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Trevor Smith, Alcohol Harm Reduction Officer	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

TITLE OF REPORT: PRIMARY AUTHORITY SCHEME		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	
	Environment and Recycling	√
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	<p>To advise Members of the Regulatory, Enforcement and Sanctions Act (RES Act), that has enabled the Local Better Regulation Office (LBRO) to develop the Primary Authority scheme.</p> <p>This Primary Authority scheme enables a Local Authority to provide contractual regulatory advice and support to local, regional or national business for Environmental Health enforcement functions.</p> <p>The report will seek a decision as to whether Newcastle under Lyme B.C. should engage in the Primary Authority scheme and if so, authority to try to find potential business partner(s) to enter into Primary Authority agreements.</p>	
Spend required/saving generated (<i>if applicable</i>)	Partnership and regulatory work undertaken on a cost recovery basis through a contract.	
Decision maker	Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	√
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	n/a	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Nesta Henshaw –Head of Environmental Health Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	n/a	

TITLE OF REPORT: EXECUTIVE HOUSING		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
	Culture and Active Communities	
Brief description of report	<p>To report the outcome of an assessment of the Executive Housing Market in North Staffordshire including Newcastle-under-Lyme. The assessment was commissioned by RENEW and the NSRP and is intended to inform future planning and housing policies in the Borough and other local authority partners.</p> <p>The report will give consideration to:</p> <ul style="list-style-type: none"> • The definition of executive housing • The size of the Executive Housing market • Factors that will influence future demand • Next Steps 	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Planning Committee followed by Cabinet	
Earliest date of decision	September 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	Not applicable	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Helen Beech, Planning Policy Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt	

OCTOBER

TITLE OF REPORT: PROVISION OF MEMBERS' ICT SERVICES		
Portfolio		√ as appropriate
	Customer Service and Transformation	√
	Regeneration and Planning	
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	√
	Culture and Active Communities	
Brief description of report	The report will provide information and recommendations for the future provision of ICT services for Members of the Council	
Spend required/saving generated (<i>if applicable</i>)	Not applicable	
Decision maker	Cabinet	
Earliest date of decision	October 2011	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	
	Active and Cohesive Communities	
	Transformation and Resources	√
Wards affected	Non specific	
Proposed consultation		
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Jeanette Hilton, Head of Customer & ICT Services	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not applicable	

TITLE OF REPORT: SITE ALLOCATIONS AND POLICIES DEVELOPMENT PLAN DOCUMENT (DPD) DRAFT CONSULTATION REPORT		
Portfolio		√ as appropriate
	Customer Service and Transformation	
	Regeneration and Planning	√
	Environment and Recycling	
	Safer and Stronger Communities	
	Resources and Efficiency	
Brief description of report	This DPD will specifically identify all development sites necessary to accommodate the growth planned for the borough as set out in the Core Spatial Strategy. This will include housing, gypsies and travellers, employment, retail and leisure and consider the extent of village envelopes. It will also seek to secure a 5 and 15 year housing supply. The report will seek approval to engage the public in identifying the key issues and scoping of site options and set out an indicative timetable for the delivery of this important DPD.	
Spend required/saving generated (<i>if applicable</i>)	The public consultation exercise will involve expenditure, however, the progression of the DPD is a very important priority in the Local Development Framework and essential to the future economic prosperity of the Borough.	
Decision maker	Strategic Planning Committee followed by Cabinet	
Earliest date of decision	October	
Relevant Overview and Scrutiny Committee		√ as appropriate
	Cleaner Greener and Safer Communities	
	Economic Development and Enterprise	√
	Active and Cohesive Communities	
	Transformation and Resources	
Wards affected	All	
Proposed consultation	The objective is to plan an approach that reflects the community needs and is proportionate to the document being prepared. Consequently this stage involves informal public consultation to be conducted as part of the frontloading exercise required as part of the preparation of a DPD. This will be followed by a statutory six week public consultation on an Options document, currently scheduled for mid 2012.	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting	
Background documents	As per agenda	
Officer contact	Helen Beech, Planning Policy Manager	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Not exempt.	

THE CABINET:	OVERVIEW & SCRUTINY:
<p>Councillor Stephen Sweeney - Leader</p> <p>Portfolio: Safer and Stronger Communities</p>	<p>Cleaner, Greener and Safer Communities:</p> <p>Chair: Councillor John Williams Vice: Councillor John Cooper</p>
<p>Councillor Robin Studd – Deputy Leader</p> <p>Portfolio: Regeneration and Planning</p>	<p>Economic Development and Enterprise:</p> <p>Chair: Councillor Mark Olszewski Vice: Councillor Ian Gilmore</p>
<p>Councillor Ashley Howells</p> <p>Portfolio: Resources and Efficiency</p>	<p>Active and Cohesive Communities:</p> <p>Chair: Councillor Mrs. Ann Heames Vice: Councillor Mrs. Gillian Williams</p>
<p>Councillor Miss Marion Reddish</p> <p>Portfolio: Environment and Recycling</p>	<p>Transformation and Resources:</p> <p>Chair: Councillor Mrs. Elizabeth Shenton Vice: Councillor Ann Beech</p>
<p>Councillor Nigel Jones</p> <p>Portfolio: Customer Service and Transformation</p>	
<p>Councillor James Bannister</p> <p>Portfolio: Culture and Active Communities</p>	